

MINUTES

Regular Meeting of Council Wednesday, February 5, 2014 @ 4:30 pm Council Chambers

Present:	C. Elliott C. Abbott G. Parrott S. McBreairty W. Lorenzen B. Dove	Mayor Deputy Mayor Councillor Councillor Councillor Councillor
Advisory and Resource:	D. Chafe J. Blackwood K. Hiscock S. Fisher K. Sceviour	CAO Director Municipal Works and Services Director of Finance (A) Deputy Municipal Clerk Director of Recreation & Community Services (A)
Regrets:	R. Anstey	Councillor

1. CALL TO ORDER

The Meeting was called to order at 4:30pm.

2. VISITORS/PRESENTATIONS

Scout-Guide Week Proclamation

The Mayor and representatives from the Scouts and Girl Guides proclaimed February 16 – 23, 2014 as Scout/Guide Week.

3. MINUTES FOR APPROVAL

Motion #14-009

Minutes for Approval

Moved by Councillor Parrott and seconded by Councillor Lorenzen that the Minutes from the Regular Meeting of Council on January 15, 2014 be adopted as presented.

In Favour: 6 Opposing: 0

Decision Motion carried.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

December 18, 2013 Council Minutes, Budget Motions

There was an error in the Budget Motion section of the December 18, 2013 Regular Council Minutes. Therefore, they have to be rescinded and again approved.

Motion #14-010

Rescind Motion #14-001

Moved by Deputy Mayor Abbott and seconded by Councillor Parrott that the December 18, 2013 Regular Council Minutes, Motion #14-001, be rescinded.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Motion #14-011

December 18, 2013 Approval of Council Minutes

Moved by Deputy Mayor Abbott and seconded by Councillor McBreairty that the December 18, 2013 Regular Council Minutes be approved as attached.

In Favour: 6 Opposing: 0

Decision: Motion carried.

5. REPORTS – STANDING COMMITTEES:

A. Public Safety & Human Resources:

The Public Safety & Human Resources report was presented by Councillor Lorenzen.

The Public Safety Committee meeting was held on January 27, 2014. The meeting was chaired by W. Lorenzen, Councillor. Other members present included: G. Parrott, Councillor; B. Dove, Councillor; P. Fudge, Fire Chief; O. Fudge, Municipal Enforcement Officer; A. Foster, Police Cadet.

The following items were discussed:

PUBLIC SAFETY**Mattern Place Fence**

The Committee received correspondence from a resident on Mattern Place requesting that the removal order he received regarding his fence being on Town property be extended until the weather conditions improve. The Committee felt that because of the snow and cold that this was not an unreasonable request and granted the resident an extension until June 1st, 2014 to have the fence removed.

Quadapalooza Event

The Committee received a letter from Destination Gander once again requesting approval for their organization to conduct an ATV parade through the streets of Gander at the end of their Quadapalooza event, on Sunday, September 14th. They feel that this is a great way to cap of their event and would promote Gander as an ATV friendly community. Last year's event saw approximately 250 participants with people as far away as Niagara Falls and Alberta. The Committee supports this event and recommends that Council approve their request for the ATV parade.

Icy Sidewalks

The Committee discussed the issue of the icy sidewalks throughout the Town. They are particularly slippery this time of year. The Committee would like to see the sidewalks sanded where possible, specifically the sidewalks along the main thoroughfares where foot traffic is more prevalent. The Committee forwards this to Municipal Works for their consideration.

High Snow Banks at Intersections

The Committee expressed concern over the high snow banks at some of the intersections in Town. They felt that this created a safety issue causing motorists to move their vehicle further forward at intersections in order to look for oncoming traffic. The Committee discussed whether or not the snow banks could be removed or reduced in size to improve the visibility of the six intersections that they have identified. The Committee forwards this request to Municipal Works for their consideration. The intersections are as follows:

Elizabeth Drive & Memorial Drive
Corrigan & Raynham
McCurdy & Magee
Raynham & Magee
McCurdy & Airport
Morgan & Airport

No Parking on Elizabeth Drive

The Committee discussed a parking issue on Elizabeth Drive from MacKay St to The Intersection of Edinburgh Ave. The committee felt that, because of the amount of traffic in this area, that one side of the street should be identified as no parking. In particular, the sidewalk side of the street. The committee feels that this would lessen the congestion in the area making it safer and more user friendly for the walking and motoring public. The Committee is at this time requesting that when weather permits, that No Parking Signs be placed on the sidewalk side of Elizabeth Drive from the MacKay Street intersection to the Edinburgh Avenue intersection, and forwards this to the Municipal Works Committee for their consideration.

Municipal Ticketing Regulations

The Committee is presenting to Council four sets of regulations for inclusion in the municipal ticketing program.

Motion #14-012

Municipal Ticketing Regulations

Moved by Councillor Lorenzen and seconded by Councillor Dove that the Animal Control Regulation, Fire Alarm System, Signal and Monitoring Regulation, Open Outdoor Fire, Incinerator & Outdoor Fireplace Regulations and the Taxi and Limousine Regulations be included in the Municipal Ticketing Program.

In Favour: 6 Opposing: 0

Decision: Motion carried.

The Fire Chief, Municipal Enforcement Officer and Police Cadet left the Committee meeting.

HUMAN RESOURCES

The HR Supervisor and CAO arrived at the Committee meeting.

Hiring Process (Policy P028)

The Committee reviewed the proposed changes to the Hiring Process Policy, which included two new sections, one addition to the selection process, amendments to approval levels and finally the additional of a new form.

- ❖ The new sections are:
 - Applications related to Town Staff/Councillors
 - Posting Exceptions
- ❖ The addition of item 4 under the selection process for volunteer fire fighters.
- ❖ Approval levels to include the approval of the CAO.
- ❖ The addition of the Staff Requisition Form.

The proposed changes are submitted to Council for its first reading.

Part-time, Seasonal and Temporary Employee Benefits (Policy P031)

The HR Supervisor advised that the addition under section “banked hours” had been changed to reflect rules surrounding how these groups of employees were to utilize bank time. The Committee agreed with the recommendation as presented.

B. Parks & Recreation Committee:

The Parks and Recreation Committee report was presented by Councillor McBreairty.

The Parks and Recreation Committee was held on January 27, 2014. The meeting was chaired by S. McBreairty, Councillor. Other members present included: C. Abbott, Deputy Mayor; R. Anstey, Councillor; D. Deschamps, Director of Recreation and Community Services; B. Freeborn, Administrative Assistant.

The following items were discussed:

Councillor McBreairty left the Council meeting due to conflict of interest.

Deputy Mayor Abbott read this section of the report.

Thomas Howe Demonstration Forest

Delegates from the Thomas Howe Demonstration Forest attended the meeting to discuss their concerns with garbage removal and snow clearing at the site.

Currently the seasonal staff at the Depot picks up the garbage at Thomas Howe in the summer from June to September. During the other months, volunteers at Thomas Howe would drop the garbage to the Gander Community Centre or the Town Depot and put it in the garbage trucks located at these sites. Since the garbage trucks are now removed they don't have anywhere to bring the garbage.

The Committee suggested that the Municipal Works Department extend the pickup of the garbage at Thomas Howe from May to October since the seasonal employees are on during these months. This is forwarded to the Municipal Works Department for their review and consideration.

For the remainder of the year, the Thomas Howe volunteer will be given a key to the dumpster at the Gander Community Centre.

The delegates were also very concerned about the users of Thomas Howe parking on the highway in the winter due to the site not being plowed. Currently, Thomas Howe has a company clearing the front section off the highway but since it is not under a contract it is not done until a few days after the snowfall. Their question was “who would be liable if there was an accident caused by patrons parking on the highway”.

The Committee agrees with their concern and will look into the liability issue but would like the Town to revisit adding the front area just off the highway to the snow clearing removal list. This is forwarded to the Municipal Works Department for their review and consideration.

The Delegates left the Committee meeting at 4:10 p.m.

Councillor McBreaity returned to the Council meeting.

Policy – Grants, Subsidies & In-Kind Services

The Committee reviewed the revisions to the Grants, Subsidies & In-Kind Services Policy and is recommending adopting this policy.

The Grants, Subsidies & In-Kind Services Policy is presented to Council for the first reading.

81 Rickenbacker re Land

The Committee reviewed a letter from a citizen asking to purchase land behind his property on 81 Rickenbacker Road. The Director visited the area in question and noted that the land will not be needed in the future for recreation purposes. The Committee agrees with this recommendation and forwards this request to the Municipal Works Department for their review and consideration.

Summer Ice Expression of Interest

There were two Expression of Interests received for the rental of summer ice from August 22 to 29, 2014. However, one did not meet the criteria due to being received after the closing time.

The Committee recommends that it be awarded to the Newfoundland Blizzard Hockey School and forwards to the Finance Committee for its review and recommendation.

Community Outdoor Ice Rink

The Director, along with other community volunteers, is pleased to announce that the community outdoor rink could be ready by Feb 1st weekend, just in time for the winter carnival activities. The outdoor rink is run by volunteers and the Recreation Department will monitor the ice conditions and occasionally flood with our additional Zamboni. We ask everyone using the outdoor rink to follow the safety guidelines, rules and scheduled activity times posted at the outdoor rink. We encourage our residents to become volunteers and help scrape the facility as you use it. The rink is located on the infield of the town field on Elizabeth Drive.

Community Centre Expansion Study

The Committee asked the Director to prepare the RFP in order to begin the process for the Community Centre Expansion Study. The Director will work on this with the Administration Department over the next few weeks.

Councillor Anstey left the Committee meeting at 4:30 p.m.

Destination Gander re Quadapalooza

Destination Gander is looking for permission to use the Raynham Derby site again on September 14, 2014 to hold the Quadapalooza event. This event was a huge success last year and the Committee is in agreement with holding it at the derby site again. However, the Municipal Works Department will have to be in agreement with regard to any work that will have to be done in the area to get ready for the event. This is forwarded to the Municipal Works Department for their review and consideration.

Dog Park Location

The Town is currently looking at rezoning the area where the Dog Park is currently located. The Committee asked the Director to begin looking for a new location for the Dog Park in the near future.

C. Economic & Social Development Committee:

The Economic Development Committee report was presented by Councillor McBreairty.

The Economic Development Committee meeting was held on January 27, 2014. The meeting was chaired by R. Anstey, Councillor. Other members present included: B. Dove, Councillor; S. McBreairty, Councillor; D. Chafe, CAO/Development Director; RJ Locke, Development Manager; D. Quinton, Development Officer.

The following items were discussed:

Kiosk Repair – Update

The Committee was updated on the status of the recently constructed market kiosks. An inspection by Town engineering staff noted deficiencies that needed to be addressed prior to recommending payment in full. A follow up inspection was completed on Jan.22, 2014. It was noted by the Town building inspector, that the majority of the deficiencies had been corrected. The contractor has indicated that they will return in the spring when weather permits to complete the remaining cosmetic work on the kiosks.

Invoices for Approval

The Committee recommends payment of \$12,430 to Finishing Touches for the construction and delivery of two kiosks as invoiced with the understanding that the company provide a letter indicating commitment to complete the remaining work as weather permits.

Councillor Dove left the Council meeting due to conflict of interest.

Just Breath Studio-Letter

The Committee reviewed a letter from the owner of Just Breath Studio. No action is required at this time.

Councillor Dove returned to the Council meeting.

Town Hall Meeting

The Committee discussed the idea of holding regular Town Hall meetings whereby citizens, Councillors and Town staff would meet in an open forum to discuss issues and receive feedback.

The Committee recommends discussion this item during its proposed governance meeting.

Building Statistics

Building Statistics were reviewed for the period of January 1, 2013 to December 31, 2013. The report identified a reduction in the total number of construction permits issued, from 419 in 2012 to 374 for this year. On the up side, it was noted that the overall value of construction increased for this period from around 22 million in 2012 to 24 million for 2013. The most notable reduction was in the area of commercial construction. 2012 saw a total of 68 permits totaling approximately 6 million whereas in 2013, there were a total of 53 permits worth around 3.7 million. The Committee noted that while new residential construction dipped from 69 units in 2012 to 67 units in 2013, the overall value was in fact up by approximately 35% from around 12.9 million to 17.3 million. The Committee felt that these numbers were quite positive and considering the options for residential development currently available, they are optimistic heading into 2014.

Landscaping Regulations-Ticketing

The Committee reviewed the Landscaping regulations and is recommending that they be included in the Municipal Ticketing program.

Motion #14-013

Landscaping Regulations - Ticketing

Moved by Councillor McBairty and seconded by Councillor Lorenzen that the Landscaping regulations be submitted to the provincial government for inclusion in the in the Municipal Ticketing program.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Rogers Television-Expansion of Town's Existing Services

The Committee reviewed options for expanded audio/video coverage through Rogers Television as a means of fostering community engagement.

Through this expanded service, events, initiatives, and activities, could be professionally recorded for later access and online viewing. The Committee is in favor of this initiative and recommends staff continue discussions with Rogers and determine the best way to proceed.

D. Tourism Committee:

The Tourism Committee report was presented by Councillor Dove.

The Tourism Committee meeting was held on January 28, 2014. The meeting was chaired by B. Dove, Councillor. Other members present included: C. Abbott, Deputy Mayor; S. McBreairty, Councillor; K. Sceviour, Special Event Coordinator.

The following items were discussed:

Advertising – Summer Vacation Guide

A request for advertising in the Newfoundland and Labrador Summer Fun Vacation Guide was reviewed. The Committee agreed that it is a publication we should advertise in and recommends purchasing a half page ad at a cost of \$709.15. This is a budgeted item.

Winter Carnival Schedule

SnoBreak 2014 will be taking place on Friday, February 14 – Sunday, February 16. A draft schedule has been compiled and there will be events for everyone with a major emphasis on winter fun! We encourage all of our residents to get out and support this community event. Please go to the event calendar on the Town of Gander website, www.gandercanada.com, to see a full listing of events.

Upcoming Events Listing

The Committee discussed the upcoming event listing that is currently on the Tourism Committee agenda. It was agreed that due to the fact that it only advertises events taking place at the Community Centre and not all events taking place in Gander, we would leave it off the agenda in the future. Community groups are encouraged to email any event related information to the Event Coordinator to be included on the Town of Gander website event calendar.

Destination Gander Memorandum of Understanding

The Committee reviewed and discussed the draft Destination Gander Memorandum of Understanding between the Town of Gander and the Hotels. The document was reviewed by the Hoteliers and sent back to the Committee with their recommendations for changes. A meeting to discuss these changes will be taking place on Friday, January 31 at 10:00am. A recommendation following that meeting will be brought back to Council at that time.

TIAC/CTC Town Hall Session

The Tourism Industry Association of Canada (TIAC) and the Canadian Tourism Commission (CTC) will be hosting a special Tourism Town Hall session during the Hospitality Newfoundland and Labrador Conference on Wednesday, February 26 at 10:00 am. Tourism and hospitality business operators, tourism marketers, travel industry employees, government stakeholders and local media are all welcome and encouraged to participate in this session. Please go to the Hospitality Newfoundland and Labrador website, www.hnl.ca, for more information.

E. Municipal Works & Services Committee:

The Municipal Works & Services Committee report was presented by Councillor Parrott.

The Municipal Works & Services Committee was held on January 29 2014. The meeting was chaired by G. Parrott, Councillor. Other members present included: W. Lorenzen, Councillor; R. Anstey, Councillor; C. Elliott, Mayor; J. Blackwood, Director of Municipal Works & Services. Delegation – Owner of 31 Johnson Crescent.

The following items were discussed:

Delegation

The Committee met with the owner of 31 Johnson Crescent who has concerns with a NL Power street light pole located directly between his driveway and his neighbors. He indicated to the Committee that the pole appeared to be listing and that a piece of equipment had fallen off the pole into his driveway. He also pointed out that there have been several near misses in entering and exiting his driveway due to the close proximity of the pole to the edge of his driveway.

The resident left the meeting, the Committee had a general discussion and is recommending that the Director contact NL Power and ask them to investigate and report back to the Town with an assessment.

Traffic Study

The Committee reviewed the draft traffic study as submitted by EXP Services Inc. and requested that hard copies of the report be made available for all of Council to review. After review, any feedback should then be forwarded to the Engineering Department prior to Monday, Feb 3rd. The Municipal Works Department will be discussing the report and contacting EXP Services Inc. to help finalize the report for presentation to Council at a later date.

Fire Hydrant Snow Clearing

The Committee reviewed information, submitted by the Supervisor of Municipal Works and attached, on fire hydrant snow clearing as it pertains to the existing snow plan and other work carried out during the week following the snow fall of Jan 4 & 5th. One question was raised as to whether the timelines in the snow plan for hydrant clearing referred to is business hours or just regular standard hours.

Invoices

The Committee reviewed two invoices and the Director advised the Committee that all goods and services have been received and meet the Town's specifications.

The Committee recommends that the invoices be paid and forwards them to the Finance Committee for its consideration.

Mayor Elliott left the Committee meeting.

Drinking Water Quality Report

The Committee reviewed the Spring 2013 Drinking Water Quality Report and worthy of note was that the HAA's, or Halocetic Acid levels, along with all other measured indicators were within the recommended guidelines and as a result, the Town's water scored 92 out of a possible 100 points and was ranked as "very good".

The Committee was pleased with the report and thanks the water department for their hard work and determination in providing residents with good quality drinking water.

Waste Transfer Station

The Committee reviewed a memo from the Planning Department regarding the proposed locations for a waste transfer station.

Two sites have been identified as potential locations, the first being the old landfill site on Gander Bay Road and the second is the Town owned property on McCurdy Drive, formerly the old ABM building. The old landfill site is correctly zoned for this use, "**Waste Disposal**", while the preferred site on McCurdy Drive is zoned "**Industrial General**" and would require a plan amendment. The McCurdy Drive site is favoured due to its proximity to the existing works depot, operations, and for surveillance purposes.

Motion #14-014**Waste Transfer Station**

Moved by Councillor Parrott and seconded by Councillor Dove that the Engineering Department be given permission to proceed with an amendment process of the Town's Development Regulations to add "**Waste Transfer Station**" to the discretionary use class of the "**Industrial General**" zone. A definition of "**Waste Transfer Station**" will also be developed and added to Schedule A, Definitions, of the Town of Gander Development Regulations.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Municipal Ticketing Regulations

The Committee is presenting to Council nine sets of regulations that if approved would ease the enforcement of the regulations and allow the Municipal Police to write tickets for violations under these regulations.

Motion #14-015**Municipal Ticketing Regulations**

Moved by Councillor Parrott and seconded by Councillor Dove that the following Regulations be included in the Municipal Ticketing Program as attached:

- Eaves trough & Downspout Regulations
- Mandatory Inspections
- Building Regulations
- Accessory Buildings
- Fence Regulations
- Nuisance Regulations
- Civic Address Numbering Regulations
- Occupancy Regulations
- Garbage and Refuse Regulations

In Favour: 6 Opposing: 0

Decision: Motion carried.

81 Rickenbacker Road

The Committee reviewed correspondence from the owner of 81 Rickenbacker Road regarding the purchase of backland. The Committee noted that the parcel of land indicated was not in the land bank for sale and the Committee is not prepared to add it to the land bank at this time. The owner will be notified of the Committee's decision.

Public Safety Concerns

There were three items forwarded from the Public Safety Committee:

1. Icy Sidewalks- The Public Safety Committee had concerns with the slippery sidewalks around town and is requesting that more attention be given to the sidewalks in terms of sanding and salting, especially on the main thoroughfares where foot traffic is more prevalent.

The Director advised that this winter was a particular difficult one due to the extreme cold and mild temperatures with snow melting and running onto the streets and sidewalks. The Municipal Works staff has been working diligently to ensure the safety of the public and will continue to monitor these sidewalks to ensure a safe level of maintenance as per the snow plan.

2. High Snow banks at Intersections- High snow banks throughout town at intersections was also a concern and Public Safety felt that this is causing motorists to move their vehicles out further into the intersections to look for oncoming traffic. The Director advised that he had Municipal Works personnel visit some of the intersections and also reviewed the TAC standards for acceptable heights and distances at intersections for snow banks and other sight obstructions. The existing conditions meet those guidelines however, these concerns will be passed along to staff for continued monitoring and action where necessary.

3. No Parking on Elizabeth- The Committee reviewed a request from the Public Safety Committee requesting to have No Parking signs erected on the sidewalk side of Elizabeth from MacKay Street intersection to the Edinburgh Avenue intersection. The Municipal Works Committee was in agreement with this request and will instruct staff to have these signs erected once weather conditions permit.

Councillor McBreairty left the Council meeting due to conflict of interest.

Parks and Recreation Items

1. Thomas Howe Demonstration Forest. - Correspondence was reviewed from a meeting held by delegates of the Thomas Howe Demonstration Forest Committee and the Parks and Recreation Committee. They were requesting an extension to the garbage collection at that location on the TCH.

The Municipal Works Committee is recommending that the regional site in Norris Arm be contacted asking if they would accommodate this request as it would be operationally more efficient.

They also requested to have the area just off the TCH added to the snow clearing removal list. There was confusion as to past practice and the understanding by some committee members that this was done last year. The Director advised that he will discuss this with the Parks and Recreation Department who are responsible for the administering of the snow clearing contract for the Aviation Museum and report back to the Committee.

Councillor McBreairty returned to the Council meeting.

2. Quadapalooza – The Committee reviewed correspondence from Destination Gander requesting permission to use the Derby Site again on September 14th 2014 to hold a Quadapoolza event and also requesting assistance from the Municipal Works Department in preparation for the event.

The Committee was in agreement and will require a formal request be made to the Municipal Works Department clearly outlining the dates that the facility will be in use and the resources required prior to the event for the Committee's review and subsequent approval.

Honeywell

The Committee reviewed the Phase I energy project as submitted by Honeywell with the list of measures for each facility within the municipality. The Committee is in agreement with the document as presented and is recommending that the Town of Gander sign on with Honeywell for this first phase.

This item is now referred to the Finance Committee for its consideration.

F. Finance & Administration Committee:

The Finance and Administration Committee report was presented by Deputy Mayor Abbott.

The Finance & Administration Committee was held on January 30, 2014. The meeting was chaired by C. Abbott, Deputy Mayor. Other members present included: G. Parrott, Councillor; W. Lorenzen, Councillor; K. Hiscock, (A) Director of Finance; D. Chafe, CAO.

The following items were discussed:

Invoices for ApprovalCAPITALAS RECOMMENDED BY THE MUNICIPAL WORKS & SERVICES COMMITTEE January 29th, 2014

- | | |
|---|-----------|
| 1. B&M Paving Ltd | 90,000.48 |
| 01-000-0080-1910, Claim #1 Rowsell Blvd resurfacing | |
| Contract 174,253 Spent to date zero | |

Operating

- | | |
|--------------------------------------|-----------|
| 2. Walters Hoffe | 19,210.00 |
| 00-120-1000-7205, 2012 yearend audit | |
| Budget 12,500 Spent to date 8,100 | |

AS RECOMMENDED BY THE ECONOMIC DEVELOPMENT COMMITTEE January 27th, 2014

- | | |
|---|-----------|
| 3. Finishing Touches | 12,430.00 |
| 00-600-1000-5453, construction & delivery Trade show Kiosks | |
| Budget 16,500 Spent to date 19,346 | |

AS RECOMMENDED BY THE MUNICIPAL WORKS & SERVICES COMMITTEE January 29th, 2014

- | | |
|--|-----------|
| 4. EXP Services Inc. | 13,388.24 |
| 00-300-1000-6310, Gander Traffic Study | |
| Budget 30,000 Spent to date 14,563 | |

Total capital invoice for approval	90,000.48
Total operating invoices for approval	<u>45,028.24</u>
Grand total of invoices for approval	<u>\$135,028.72</u>

The Acting Director of Finance advised that the invoices, with the exception of the audit invoice from Walters Hoffe were within budget and met the policies of the Town of Gander.

Motion #14-016**Invoices for Approval**

Moved by Deputy Mayor Abbott and seconded by Councillor Parrott that the invoices be paid as presented.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Minister of Environment– Wastewater Systems Effluent Regulations

The Committee reviewed correspondence from the Honorable Leona Aglukkag, Minister of the Environment, regarding the Town of Gander's inquiry from January 2013 into potential funding options for complying with the Wastewater Systems Effluent Regulations.

The potential funding options available included the 2013 Economic Action Plan that will provide over \$53 billion for infrastructure, including more than \$47 billion in new funding starting in 2014-15. The Committee was pleased that the federal government understands the significant financial investment required by municipalities to implement the Wastewater Regulations.

Honeywell

The Committee reviewed the scope of the 2013 Phase 1 Energy Performance Project between Honeywell and the Town of Gander.

Motion #14-017

Honeywell

Moved by Deputy Mayor Abbott and seconded by Councillor Dove that the Mayor and Town Clerk be authorized to enter the Town into a contract with Honeywell Energy Services for the Phase 1 Energy Performance Project, as attached.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Permit Fees for Non-Profits

The Committee reviewed correspondence from the Evangel Pentecostal Church in Gander regarding a request to waive the building permit fee for their new church on Magee Road.

The current practice of Council is to donate land for newly constructed churches which represents a significant financial contribution. There has been no waiver of building permit fees in the past for newly constructed churches.

The Committee appreciates the efforts by the Evangel Pentecostal Church to serve and support community events and their financial support provided to families in Gander. However, the Committee is not prepared to waive the building permit fee as requested. The Evangel Pentecostal Church will be written informing them of the decision.

Salary Grid Group 9A

The Finance Committee reviewed a request from the Human Resources Committee to add a new salary group known as 9A. The new group would include the Water & Sewer Foreperson.

Motion #14-018

Salary Grid Group 9A

Moved by Deputy Mayor Abbott and seconded by Councillor McBreairty that the salary group 9A be added to the salary grid effective October 1, 2013 as attached.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Request for Expressions of Interest for Summer Ice Rental

The Committee reviewed the bids for the request for expressions of interest for summer ice rental; two bids were received with one being declared non-compliant.

Motion #14-019

Request for Expressions of Interest for Summer Ice Rental

Moved by Deputy Mayor Abbott and seconded by Councillor McBreairty that the request for expressions of interest for summer ice rental be awarded to Jack Lee, NL Blizzard Hockey at a price of \$143.58/hour plus HST with a minimum of 83.5 hours.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Request for Proposal 13-51 Auditing Services

The Committee reviewed the bids for the request for proposal for auditing services; two bids were received.

Motion #14-020**Request for Proposal 13-51 Auditing Services**

Moved by Deputy Mayor Abbott and seconded by Councillor Parrott that the request for proposal for auditing services be awarded to Walters Hoffs for a four year term.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Request for Proposal 13-50 Banking Services

The Committee reviewed the bids for the request for proposal for banking services; five bids were received.

Motion #14-021**Request for Proposal 13-50 Banking Services**

Moved by Deputy Mayor Abbott and seconded by Councillor Lorenzen that the request for proposal for banking services be awarded to the Royal Bank for a four year term.

In Favour: 6 Opposing: 0

Decision: Motion carried.

6. ADMINISTRATION

None.

7. CORRESPONDENCE

None.

8. NEW BUSINESS**Salary Grid**

With the recent changes to the Media Coordinator's and Foreperson's salary, two new pay bands have been created, specifically Group 9A and 2A as attached.

Motion #14-022
Salary Grid

Moved by Councillor Lorenzen and seconded by Councillor Dove that the revised salary grids be approved as attached.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Pride Flag

The 'Out'port Magazine is encouraging everyone to show their solidarity with the LGBT community around the world by displaying a rainbow flag during the 2014 Winter Olympics Feb 7 to 23rd. In support of the request, Council concurred with the raising on the Pride Flag during this time.

9. ADJOURNMENT**Motion #14-023**
Adjournment

There being no further business, it was moved by Deputy Mayor Abbott and seconded by Councillor Parrott that the meeting be adjourned.

In Favour: 6 Opposing: 0

Decision: Motion carried.

| The meeting adjourned at 5:25pm.

C. Elliott, Mayor

S. Fisher, Town Clerk (A)